

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	20 June 2016
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers July 2016 – February 2017;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: July 2016 – February 2017.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: July 2016 – February 2017

Updated 09.06.16



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **July 2016 – February 2017** is outlined on the following pages.

Mae'r ddogfen yma hefyd ar gael yn Gymraeg
This document is also available in Welsh

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: July 2016 – February 2017

Updated 09.06.16

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
July 2016						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 18 July 2016
2	Welsh Church Act Fund Approval of new arrangements.	A decision is requested from the full Executive as there is a need to approve new arrangements for the administration of the Fund.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 18 July 2016
3	Transformation of the Culture Service To decide on the options to implement following public consultation and expressions of interest.	A decision is requested from the Executive on the preferred options for implementation in Stage 2 of the transformation programme (from April 2016).	Lifelong Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	11 July 2016	The Executive 18 July 2016
4	Annual Report of the Statutory Director of Social Services (S) Endorsement of report for submission to Council.	This is a public report on the performance and priorities of Social Services within the Council's statutory arrangements. It is expected that there is ownership and understanding of the	Social Services	Caroline Turner Assistant Chief Executive – Governance and Business Process Transformation Cllr Aled Morris Jones	11 July 2016	The Executive 18 July 2016 27 September 2016

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	work programme, successes and challenges across the Council's work. It would not be appropriate, considering the public requirement, that the report is restricted to the attention of the portfolio holder only.					
5	Local Housing Market Assessment 2016	Housing Services	Shan LI Williams Head of Housing Services Cllr Aled Morris Jones		The Executive 18 July 2016	
6	New Destination Anglesey Management Plan 2016 - 2020 Approval.	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development Cllr Ieuan Williams		The Executive 18 July 2016	

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7 Community Asset Transfer of Holyhead Park Approval.	The approval of the Executive is sought to approve the community asset transfer of Holyhead Park in order to enhance the facility for the benefit of the community.	Regulation and Economic Development Highways, Waste and Property	Dylan Williams Head of Regulation and Economic Development Dewi Williams Head of Highways, Waste and Property Cllr Richard Dew Cllr J Arwel Roberts		The Executive 18 July 2016	
8 Consultation on Sites for Gypsies and Travellers on Anglesey To consider the results of the latest consultation.	This is a matter for the full Executive as it follows on from previous discussions at meetings of the Executive.	Housing Services	Shan L Williams Head of Housing Services Cllr Aled Morris Jones	19 July 2016	The Executive (Extraordinary Meeting) 25 July 2016	
September 2016						
9 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 19 September 2016	

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10 Welsh Language Strategy Approval of a language strategy for the island.	The full Executive is requested to make a recommendation to full Council as the document sets a strategic direction for the Welsh language in Anglesey.	Improving Partnerships, Communities and Services	Annwen Morgan Assistant Chief Executive – Improving Partnerships, Communities and Services Cllr Ieuan Williams		The Executive 19 September 2016	27 September 2016
11 Annual Performance Report - 2015/16 (S) Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework - a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Cllr Alwyn Rowlands		The Executive 19 September 2016	27 September 2016
12 Corporate Scorecard – Quarter 1, 2016/17 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Cllr Alwyn Rowlands	12 September 2016	The Executive 19 September 2016	
13 2016/17 Revenue and Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	12 September 2016	The Executive 19 September 2016	

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14 Final Report of the Scrutiny Outcome Panel: Debt Management Progress report on responding to recommendations 1.3 and 2.2 of the Final Report.	This is a matter for the full Executive in accordance with its decision on 25 April 2016.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 19 September 2016	
October 2016						
15 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 17 October 2016	
16 Syrian Refugees Progress report regarding the delivery of the resettlement and support programme.	This is a matter for the full Executive in accordance with its decision on 25 April 2016.	Housing	Shan LI Williams Head of Housing Services Cllr Aled Morris Jones		The Executive 17 October 2016	
November 2016						
17 2017/18 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	14 November 2016	The Executive 7 November 2016	

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18	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 28 November 2016	
19	Full Business Case for New School at Bro Rhosyr/Bro Aberffraw Approval of business case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	14 November 2016	The Executive 28 November 2016	
20	Transformation of Library Service Following statutory consultation, decide on the structure and nature of the service from April 2017 onwards.	The decision of the full Executive is sought with regard to the preferred model for the libraries service from April 2017.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	TBC	The Executive 28 November 2016	
21	Transformation of the Youth Service	The decision of the full Executive is sought with regard to the preferred model for the youth service from April 2017.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes	TBC	The Executive 28 November 2016	

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December 2016						
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 19 December 2016
January 2017						
23	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 23 January 2017
February 2017						
24	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 13 February 2017
25	2017/18 Budget (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones	6 February 2017	The Executive 13 February 2017 28 February 2017

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26	Treasury Management Strategy 2017/18 Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 13 February 2017	28 February 2017
27	Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Hywel Eifion Jones		The Executive 13 February 2017	
28	Charges for non-residential services 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 13 February 2017	
29	Standard Charge for Council Care Homes 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 13 February 2017	
30	Independent Sector Residential and Nursing Home Fees 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 13 February 2017	

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31	Charges for independent home care services 2017/18 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services Cllr Aled Morris Jones		The Executive 13 February 2017	

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